

REGISTRATION PROCEDURES - Computerized English Proficiency Test (AMIRAM)

Read the explanation of the Computerized English Proficiency Test (AMIRAM) on the NITE website, www.nite.org.il, before registering for the test.

1. Registration and payment

You must register and pay at the educational institution where you will be taking the test.

2. On the day of the test

Before entering the examination hall, you will be required to show your **identity card**.

You will not be permitted to take the test without showing your identity card.

3. Test score

Your score will be reported to the educational institution where you took the test. You may report your score to additional institutions by logging on to the NITE website. Most educational institutions will give you a score report at the end of the test. This score is not final until NITE sends the scores to the educational institutions. A fee is charged for a copy of the score report. In addition, you can view your score on the NITE website by entering your personal information.

4. Canceling registration

As per the procedures of the educational institution where you registered.

5. Appealing your score

If you wish to have your score checked a second time, a fee will be charged. However, if it is found that a scoring error has indeed occurred, this charge will be refunded. Contact the Scoring Department at NITE or download the *Form for Credit Card Payment for an Answer Sheet Recheck* from the NITE website in order to submit your appeal.

6. Summons for retesting

During the scoring process, routine monitoring procedures are implemented to ensure that the examinees' scores accurately reflect their ability. In certain cases, NITE may encounter difficulties in evaluating a test because of an irregular or inconsistent test score or as the result of technical problems. In the event of any doubt as to a test score's reliability, for any test and for any reason, including those mentioned above, an examinee may be summoned to retake the test at NITE's offices in Jerusalem. The examinee's test score will be withheld until all doubts as to its validity have been removed. Only after an examinee is retested will NITE decide how to proceed. Examinees usually receive a written summons for retesting within six weeks of the test date; however, a summons may also be issued at a later date.

7. How often can you take an English proficiency test?

You must wait at least 35 days before taking an English proficiency test again. This waiting period applies between two AMIR tests, between two AMIRAM tests or between an AMIR and an AMIRAM test or vice-versa. If you do not wait 35 days to take another test, your test will be invalidated and you will not be entitled to a refund. If your test is invalidated, you will have to wait at least 35 days from the date of the invalidated test before you can take an English proficiency test again.

8. Inquiries and comments

Any complaint regarding the test should be addressed in writing to the **Customer Relations Department** via the website, by fax, or by mail within **one week** of the test date. All correspondence with NITE should include your name, ID number, type of test and test date.

For additional information, contact:

The National Institute for Testing and Evaluation, AMIRAM Test Department, P.O.B. 26015, Jerusalem 9126001
Tel: 02-6759555; Fax: 02-6759543; www.nite.org.il