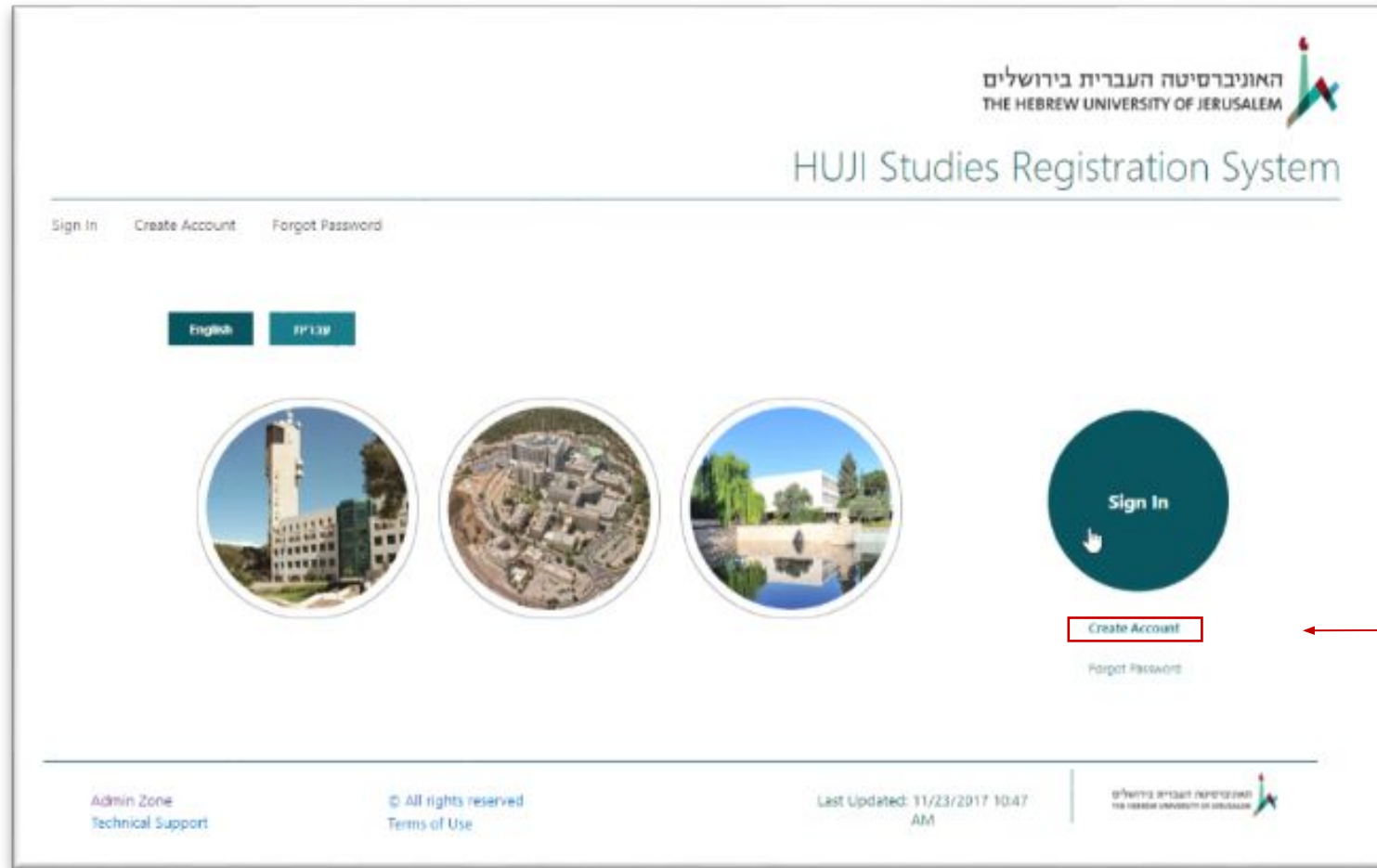


Online Application Instructions

Applicants with Overseas Qualifications

Step 1: Create Your Account

Create an account on the homepage. Within minutes you will receive an Email message with a password. If you do not get a password, please, contact our technical support: .helpdesk@ekmd.huji.ac.il



Step 2: Choose the correct circle

After you have signed in, choose the left circle “Applicants with overseas qualification click here”

האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

HUJI Studies Registration System

Apply for a Program

Applicants with Overseas Qualifications Click Here

- Bachelor's
- Master's
- Supplementary PhD
- Special Students

בעלי תעודות ישראליות לחצו כאן

- תעודת הוראה
- לימודי מוסמך ודוקטודט
- השלמת מסמכים למתקבלים לתואר בוגר בסיעוד

Special Programs Click Here

- Glocal
- International MPH
- Human Rights under Pressure Program
- Advanced Summer School in Jewish Studies

Step 3: Choosing Stage 1

Choose Stage 1: Overseas Applicants Unit

The screenshot displays the HUJI Studies Registration System interface. At the top right, the Hebrew University of Jerusalem logo and name are visible. Below the logo, the text 'HUJI Studies Registration System' is centered. A horizontal line separates the header from the main content area. On the left side, the text 'Apply for a Program' is displayed. In the center, there is a blue button labeled 'View My Programs'. Below this button, a dropdown menu titled 'Select Stage:' is open, showing a list of options. The first option, 'Stage 1 - Overseas Applicants Unit', is highlighted with a red box. A red arrow points from the left towards this option. Below the dropdown menu, a dark teal button is labeled 'Stage 1 - For all applicants:'.

האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

HUJI Studies Registration System

Apply for a Program

View My Programs

Select Stage:

- Stage 1 - Overseas Applicants Unit
- Stage 2 - The Faculty of Medicine
- Stage 2 - The Faculty of Science
- Stage 2 - Social Sciences
- Stage 2 - School of Computer Science and Engineering
- Stage 2 - School of Education
- Stage 2 - School of Social Work

Stage 1 - For all applicants:

Step 4: Choosing a program

Candidates for the academic year 2019-2020 should choose the program “Overseas Students Degree Application First Semester 2019/2020”

Please note: this choice doesn't refer to the 1st semester only but, rather, to the full .academic year

האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

HUJI Studies Registration System

[Apply for a Program](#)

[View My Programs](#)

Select Stage:
Stage 1 - Overseas Applicants Unit

Select Program:
-
Overseas Students Degree Application - 2017/18 - Second Semester
Overseas Students Degree Application - 2018/19 - First Semester
-
Start Application Process

Stage 1 - For all applicants:

You have now entered the application website
.where you can find instructions in several languages

Form-filling

Language
choice

The screenshot shows the application website interface. On the left, there is a navigation menu with the following items: Application (highlighted), Personal Details Form, Academic Info Form, Proposed Studies Form, Payment, Declaration Form, Recommendations, Submission Status, Application Instructions, and Cancel Candidacy. Below this menu is a 'Documents Upload' section with the text 'Name What' and '332361385'. At the top of the main content area, there is a language selection bar with buttons for English, Français, Español, Русский, and العربية. Below the language bar are several images of university buildings and landscapes. The main heading reads 'Overseas Students Degree Application - 2018/2019 - First Semester'. The text below the heading states: 'This application is for all degree programs excluding the MA programs offered by the Rothberg International School, the International MPH program and the international programs in the Faculty of Agriculture, Food and Environment. Applicants for PhD programs should contact the Authority for Research Students. Please note that all undergraduate degree programs at the Hebrew University are taught in Hebrew (except for English Literature) and proficiency in the language is part of the admission requirements. There is a number of MA programs taught in English. Please check on our website, before you apply, whether the program you wish to apply for is taught in English or in Hebrew. The application must be filled out in English only. However, the instructions on the Application Forms and the general instructions page are available in several languages: English, French, Spanish, Russian and Arabic. You can choose the language from the top ruler. Candidates for MA/MSc programs in most departments are required to submit an additional application, on this v'. At the bottom of the page, there is a button labeled 'Application Instructions'.

Instructions on
form-filling

A. Completing the forms

There are four forms you need to complete:

Personal Details Form

Academic Info Form

Proposed Studies Form (after choosing the degree - BA, MA - it might take a few seconds for the list of programs to upload)

Declaration Form (after the payment is complete)

.Under the Link “Application Instructions” you may find specified instructions for each form

B. Payment

Under the forms list there is a link to the payment page.
You should chose an appropriate payment type:

110\$ - Full Application Fee

70\$ - Candidates currently studying in the Mechina program and applying for the BA degree program, or current students of the Hebrew University who are applying for another degree program

13\$ - Application packet only: Current students of the Hebrew University applying for another department within the same degree program, as well as for university employees and their family (according to University Regulations).

After completion of payment you will receive an Email message with the payment confirmation and the payment confirmation number. You should copy this number to your Declaration form and upload a screenshot of the message as proof of payment.

Applicant that mistakenly completed the Israeli application, should write the number of the אישור עיסקה and upload a screenshot as proof of payment.

If you do not get a confirmation or rejection message within minutes, do not pay again. Check your spam mailbox, and if it didn't arrive there either, send an immediate message to us:

oritk@savion.huji.ac.il.

C. Documents upload

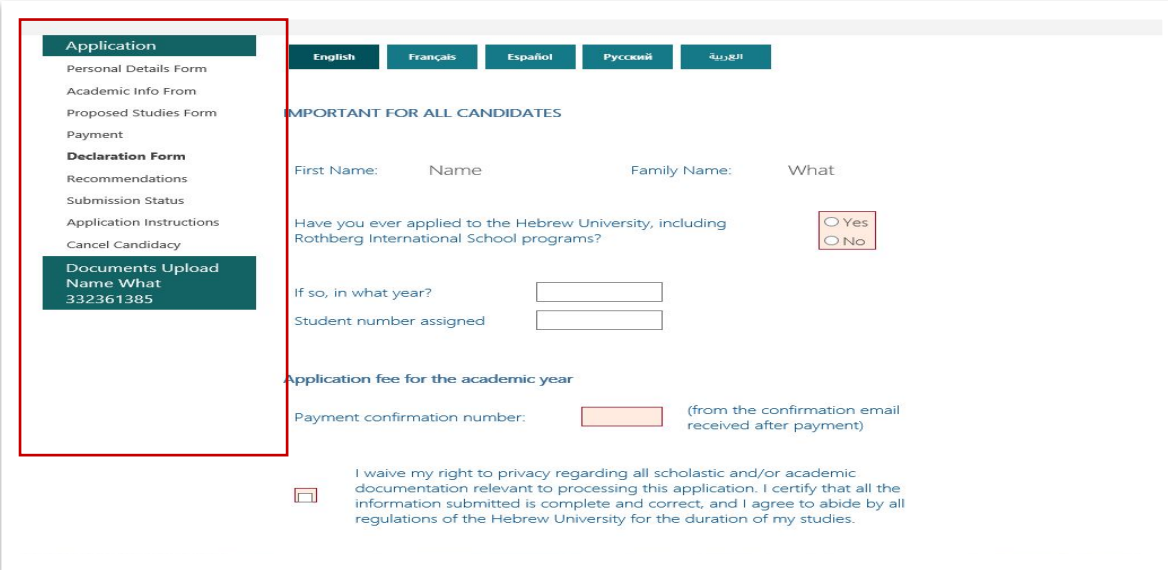
Required documents for submission of the application:

- Transcripts of your Previous Studies
- Curriculum Vitae (CV)
- Copy of Israeli ID or foreign passport
- Proof of Application Fee Payment

The rest of the documents are not mandatory!

To upload the document choose “Upload Document” in the menu on the left column.

Accepted candidates will be required to submit the official transcripts/originals in addition to the uploaded documents



The screenshot displays the application portal interface. On the left, a vertical menu is shown with a red box highlighting the 'Documents Upload' option. The main content area contains a form with the following elements:

- Language selection: English, Français, Español, Русский, العربية
- Section: IMPORTANT FOR ALL CANDIDATES
- Form fields: First Name, Name, Family Name, What
- Question: Have you ever applied to the Hebrew University, including Rothberg International School programs? (Radio buttons for Yes and No)
- Form fields: If so, in what year? (text input), Student number assigned (text input)
- Section: Application fee for the academic year
- Form field: Payment confirmation number: (text input) (from the confirmation email received after payment)
- Privacy waiver: I waive my right to privacy regarding all scholastic and/or academic documentation relevant to processing this application. I certify that all the information submitted is complete and correct, and I agree to abide by all regulations of the Hebrew University for the duration of my studies.

Important: when uploading the documents, you must both name it and choose an appropriate document type

The screenshot shows a web application interface for document uploads. A modal dialog box titled "Documents Upload Name What 332361385 - 1.pdf" is open. The dialog has a toolbar with "Save", "Cancel", "Paste", "Copy", "Delete Item", "Commit", "Clipboard", and "Actions". Below the toolbar are three informational messages. The "Name *" field contains "CV" and ".pdf". The "Document Type" dropdown menu is open, showing a list of options: "(None)", "01. Personal Details Form", "02. Academic Info Form", "03. Proposed Studies Form", "04. Declaration Form", "05. Copy of ID", "06. Transcripts and Academic Documents", "07. Curriculum Vitae (CV)", "08. Personal letter or statement", "09. Letter to committee", "10. Recommendation", and "11. Additional Documents". A "Cancel" button is visible next to the dropdown. The background shows a sidebar with "Application" and "Documents Upload" sections, and a main area with the Hebrew University of Jerusalem logo and "Registration System" text.

Name
the
docu
ment

Choose the
document type

D. Final submission of the application

You must do both Forms Submission and Final Submission. You will be able to submit additional documents but not make changes in the forms. Let us know if you add documents after submission.

.We process only the applications which have been passed through all foregoing stages

Choose
"Submission
"Status

Overseas Students Degree Application - 2018/19 - First Semester [Contact Us](#)

Application

- Personal Details Form
- Academic Info Form
- Proposed Studies Form
- Payment
- Declaration Form
- Recommendations
- Submission Status**
- Application Instructions
- Cancel Candidacy


Documents Upload Name What 332361385

Forms Status

Item	Status	Is Required?
01. Personal Details Form	0 of 1	Yes
02. Academic Info Form	0 of 1	Yes
03. Proposed Studies Form	0 of 1	Yes
04. Declaration Form	0 of 1	Yes

Forms Submission

Please note: once you submit your forms, you will not be able to modify them and will be able to update only the documents (our website) or to our general e-mail address: admission@savion.huj.ac.il.

 Not yet submitted


Document Status

Recommendation letters will be updated up to **two hours** after confirmation of arrival on the [Recommendations](#) page.

Item	Status	Is Required?
05. Copy of ID	0 of 1	Yes
06. Transcripts and Academic Documents	0 of 1	Yes
07. Curriculum Vitae (CV)	0 of 1	Yes
08. Personal letter or statement	0 of 1	No
09. Letter to committee	0 of 1	No
10. Recommendation	0 of 1	No
11. Additional Documents	0 of 1	No

Final Submission

Please note: We will process your application once the required documents have been submitted. It is possible to add documents.

 Not yet submitted

If you are applying for a masters degree in the Faculty of Science, School of Social Work, School of Education or for:

Admin Zone
Technical Support

© All rights reserved
Terms of Use

Permit to access forms

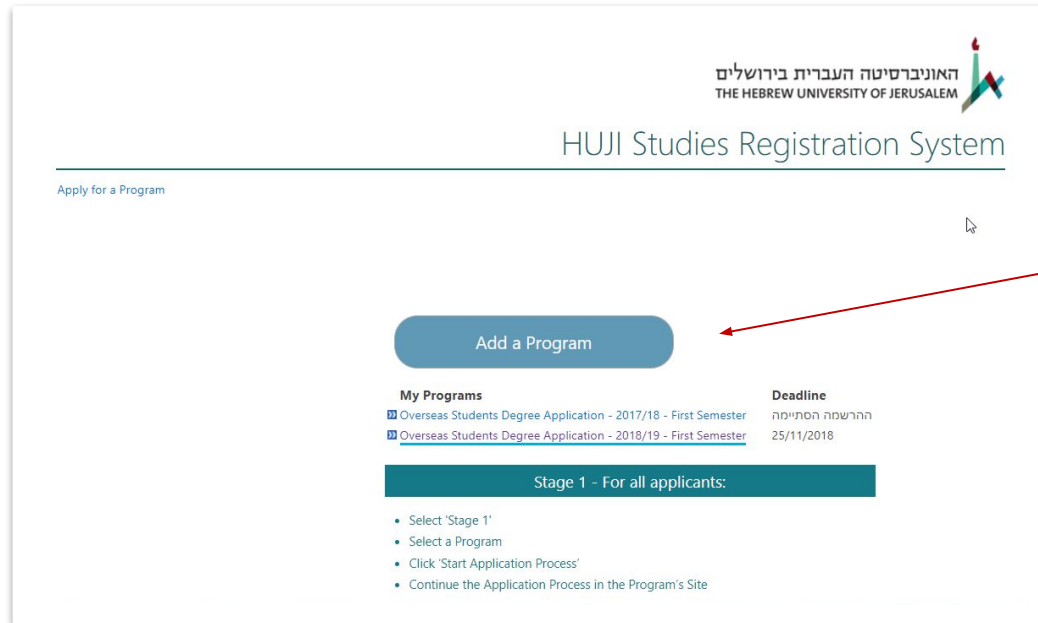
Permit to access documents

Additional information for Master degree candidates

Some of the departments require you to fill out additional forms.

You can find them in Stage 2.

”In order to open them return to the homepage and choose “Add a Program



The screenshot shows the top of the HUJI Studies Registration System homepage. At the top right is the Hebrew University of Jerusalem logo and name in Hebrew and English. Below it is the title 'HUJI Studies Registration System'. On the left, there is a link 'Apply for a Program'. In the center, there is a prominent blue button labeled 'Add a Program'. Below this button, there is a section titled 'My Programs' with a table of application programs and their deadlines. At the bottom, there is a dark teal bar with the text 'Stage 1 - For all applicants:' followed by a list of instructions.

Apply for a Program

האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

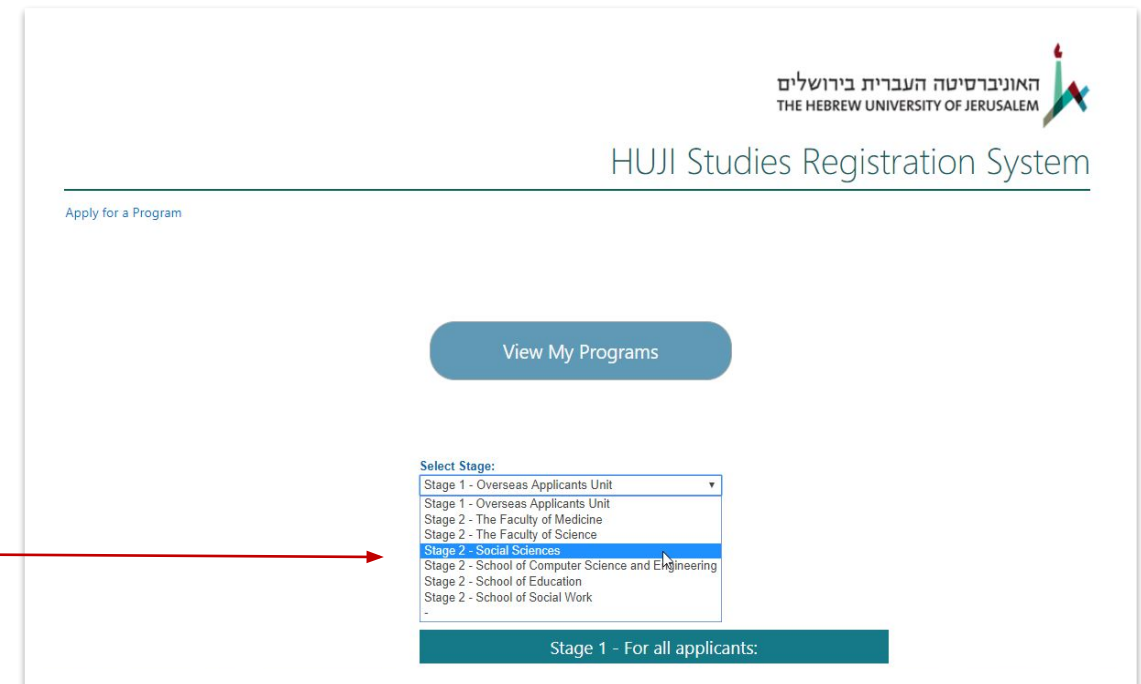
HUJI Studies Registration System

Add a Program

My Programs	Deadline
Overseas Students Degree Application - 2017/18 - First Semester	ההרשמה הסתיימה
Overseas Students Degree Application - 2018/19 - First Semester	25/11/2018

Stage 1 - For all applicants:

- Select 'Stage 1'
- Select a Program
- Click 'Start Application Process'
- Continue the Application Process in the Program's Site



The screenshot shows the same HUJI Studies Registration System homepage, but with the 'View My Programs' button highlighted. Below the button, a dropdown menu is open, showing a list of stages and departments. The 'Stage 2 - Social Sciences' option is highlighted. At the bottom, there is a dark teal bar with the text 'Stage 1 - For all applicants:'.

האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

HUJI Studies Registration System

Apply for a Program

View My Programs

Select Stage:

- Stage 1 - Overseas Applicants Unit
- Stage 1 - Overseas Applicants Unit
- Stage 2 - The Faculty of Medicine
- Stage 2 - The Faculty of Science
- Stage 2 - Social Sciences
- Stage 2 - School of Computer Science and Engineering
- Stage 2 - School of Education
- Stage 2 - School of Social Work
-

Stage 1 - For all applicants:

Once you have chosen and added the study program, enter “View my programs”
.and choose the appropriate link

האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

HUJI Studies Registration System

Apply for a Program

View My Programs

Select Stage:

- Stage 1 - Overseas Applicants Unit
- Stage 1 - Overseas Applicants Unit
- Stage 2 - The Faculty of Medicine
- Stage 2 - The Faculty of Science
- Stage 2 - Social Sciences
- Stage 2 - School of Computer Science and Engineering
- Stage 2 - School of Education
- Stage 2 - School of Social Work

Stage 1 - For all applicants:

Candidates who filled out the faculty form first are still required to complete the Stage 1 forms according to the foregoing instructions.

Return to the homepage and choose “Add a Program”. If the Overseas Applicants Unit does not appear in the list, go back one page and choose “Applicants with Overseas Qualification”
.on the left circle